

**Academic Libraries of Indiana
Board of Directors Meeting
December 19, 2003
Minutes**

Attendance: Janet Fore, Art Hafner, Tom Kirk, David Lewis, Susan Mannan, Lewis Miller, Mary Persyn, Robert Roethemeyer, Bob Slayton, Suzanne Thorin, Judy Violette, Jennifer Younger

Guests: Kelly Griffith (INCOLSA EC President), Barbara Maxwell (Indiana State Library Director)

Guest Presentations

Barbara Maxwell: Indiana State Library Director, Barbara Maxwell, was invited to make a presentation on the State Library's recent digital libraries initiative. Barbara reviewed a December 4th meeting on digitization where invited Indiana experts started a conversation which resulted in a white paper, *The State of Digital Libraries in Indiana and a Vision for the Future*, which she distributed. A smaller group will sort out the issues from the meeting and suggest next steps in a February meeting. She said that the first project will likely have an Indiana focus; however, other collaborative projects may be possible. The group is also looking for others to include in these meetings.

The State Library is planning summits on distance education, virtual reference, and library contributions to economic development, and intends to hold outreach meetings with librarians. In 2004, a new assistant director will be hired and there will be efforts to develop a relationship with the Governor's office. Barbara has already met with Carrie Dorman, a representative in the Governor's Office. The State Library is to be a beta site for wireless networks in state government.

Jennifer Younger raised the question of whether ALI should have a seat on the Indiana State Library Advisory Council (ISLAC).

Kelly Griffith: Kelley Griffith, INCOLSA President, was invited to give an update on INCOLSA activities. She said that the Executive Committee was aware of the concerns of academic libraries about INCOLSA and expressed a desire for open communication with ALI. The search for a new INCOLSA Executive Director is being conducted by a search firm, Gossage-Sager. The EC will review resumes on January 30 and hold a first round of interviews on February 13 and 14. On March 5-6, the final two or three candidates will be invited for final interviews including an opportunity for staff and the full membership to meet and talk with them and hear a presentation. An appointment should be made by May. The EC is also planning training on customer service and other topics for INCOLSA staff in the next few months.

Task Force Reports

Database Task Force

Lewis Miller submitted a written report, which can be found under Task Forces/Licensing on the ALI web site (<http://www.earlham.edu/~libr/inalc/taskforcenew.htm>) . Recent activity has focused on creation of a database of ALI-held databases in cooperation with IU Bloomington. A survey using this Excel database will be coming in January. Jennifer Younger would like to pre-announce this so that libraries can prepare. Lewis gave an ACS update, saying that ALI Treasurer, Larry Frye, had approved payment of \$428,000 from participating libraries to ACS, representing an improved savings for each library over last year. Discussion followed about next steps in identifying data bases for future cooperative purchases. Tom Kirk noted that some of the more popular databases are now being purchased from different vendors. He suggested we look for mechanisms and agreements that will consolidate the purchases with one vendor and use the competitive market place to get better pricing. Bob Slayton suggested the possibility of asking vendors to create a database from a list of journals we want.

Resource Sharing Task Force

Judy Violette reported that this task force now has four sub-committees:

- *Academic library borrower's card for Indiana*. There may be a cost for cards, etc.
Members: JoAnn Arnold (Calumet College), Chair, Art Hafner (BSU), Ruth Miller (USI)
- *ILL without Charge in Indiana*. There may be a demo project.
Members: Mary Persyn (Valpo Law School), Sherri Edwards (Notre Dame), Rick Ralston (IU Medical Library)
- *Illiad-Odyssey-Ariel*. Many libraries are ready to move. Ivy Techs would only be interested in Ariel. Want to do a survey of interest. Pointed out importance of having fast delivery capability in all libraries as soon as possible; supports storage and database projects.
Members: Cheryl Truesdell (IPFW) and Judy Violette (IPFW)
- *Virtual Catalog*. Judie Violette (IPFW) and Robert Roethemeyer (Concordia Seminary) are exploring options for a virtual catalog. The name of the Enhanced Document Delivery Task Force has been changed to Resource Sharing Task Force. This group will bring a proposed new charge to the next board meeting that encompasses the full range of activities they are engaged in.

Digitization Task Force

David Lewis reported that this group is "on leave" through spring, 2004, waiting for the outcomes of the State Library project, with which it has over-lapping but non-competitive goals. He invited Barbara Maxwell to ask for ALI involvement and help in the State Library projects. Jennifer Younger stressed the use of the ALI Task Force pool of talent and expertise for work groups in the State Library project.

Web Tools Task Force

Robert Roethemeyer submitted a report that can be found under Task Forces/Tools for Accessing Web-Based Resources (<http://www.earlham.edu/~libr/inalc/taskforcenew.htm>) on the ALI web site. He reported that this task force is working with the Resource Sharing Task Force on the virtual catalog project with a focus on new OCLC services, which are moving ILL to a First Search platform and focusing on group services to consortia. Discussion followed about

the scope of an ALI project in this area—whether to expand it to include all libraries in Indiana or begin just with academics. It was agreed that ALI should proceed with an academic union catalog project that was not out of step with a bigger picture. Judy Violette suggested that ALI invite an OCLC representative to an ALI meeting for a fact-finding presentation. Jennifer Younger charged the two Task Force Chairs to arrange for this.

Storage Task Force

Suzanne Thorin reported that she has been exploring ways to fund an ALI storage unit. She submitted a proposal through John Walda, the IU federal legislative agent, which was rejected. Mr. Walda will “shop it around”. Suzanne also visited with the Executive Director of the Ball Foundation, Doug Bakken. Mr. Bakken advised ALI to reconceptualize the project around a more active term than “storage” and offered to review the next document. Suzanne will continue this relationship and believes the Ball Foundation might also be interested in funding at the \$100,000 level.

Indiana Learning Portal (ILP) Project

A number of ALI board members attended the demonstration on December 9th of the ILP by David King, Executive Director of IHETS. In his presentation, he noted that ALI is one of the partnering organizations. Discussion followed. Board members agreed on the need to follow progress of the ILP.

ALI Business

The minutes of the October 8, 2003 Board meeting were approved as posted on the ALI web site. Susan Mannan acknowledged and thanked Tom Kirk and Earlham College for hosting and maintaining the ALI web site. She reported usage statistics provided by Tom, which showed 5,577 visits 2003, with the larger portion in the first part of the year when ALI was organizing. She urged Board members to use the site for posting reports and minutes of Task Force meetings.

The Treasurer’s report was presented for Larry Frye by Jennifer Younger. This report will be placed on the ALI web site under Organizational Documents. Discussion followed on the low level of interest (\$4.27) and on the level of dues for the coming year. Jennifer will ask Larry to clarify the percent of interest on ALI funds.

Resolutions (presented by Larry Frye via a prior email communication)

1. *Be it resolved that the ALI Board of Directors will continue to have INCOLSA act as the consortium’s fiscal agent until 30 June 2004. All ALI expenditures must be approved by the ALI treasurer for payment, except for miscellaneous INCOLSA operational charges, such as postage, photocopying, supplies. Furthermore, the ALI Board of Directors will decide in spring 2004, if the consortium wants to continue this relationship with INCOLSA for the 2004-2005 fiscal year; and if so approved, a contract for services will be negotiated by the ALI officers with INCOLSA senior staff.*

Larry’s email pointed out that INCOLSA charges have been small and have not included surcharges. He said that the lawyers at Ice Miller strongly suggest that we adopt such a

resolution and have a contract for the coming fiscal years. He attached a draft future contract based on the one used by SOLINET and ASERL. Meeting discussion recognized the need for a fiscal agent and brought up the possibility of investigating other options for this in the future.

The resolution passed with ten yes votes, one nay, and no abstentions.

Larry's email suggested that a copy of this resolution be sent to Bill Rosier at INCOLSA and to the ALI Secretary for a permanent file.

2. *Be it resolved that the ALI Board of Directors grants authority to the ALI President, and/or Treasurer, and/or Database Task Force Chair to make database purchases, do database renewals, approve payments for such products, and sign contracts with such vendors when required, on behalf of participating libraries.*

Larry's email said that Ice Miller also recommended this resolution and that if approved, it should also be forwarded to Bill Rosier at INCOLSA and the ALI Secretary for a permanent file. In meeting discussion, Tom Kirk insisted on a paper trail of activities to protect ALI. Suzanne Thorin suggested using a standard legal form for participating institutions to sign. Jennifer Younger suggested this project be worked on.

The resolution passed unanimously.

3. *Both Ice Miller and Bill Rosier at INCOLSA recommend that we have officers and directors insurance to avoid possible personal liability.*

Larry is already bonded and signs all ALI checks. He is pursuing estimates for such insurance and will report at the next board meeting.

No vote was taken on this item.

Elections

Jennifer Younger and Susan Mannan will create a procedure for electing Board Members for the coming year. The at-large member election will be handled by the Nominating Committee. Jennifer will bring Nominating Committee names to the next Board meeting for approval.

ALI Lists

Jennifer reported that the two electronic ALI lists, Board members and membership of the whole, are now hosted at Notre Dame. Use of the lists was discussed, and the Board agreed to use them only for ALI sponsored news. The lists will be unmoderated but coordinated and will follow a standard format; however, Jennifer will moderate "official" ALI communication. They will be set up so the replies will by default go to the sender of the message rather than to the entire list. Individuals can change the reply to entire list if they chose.