

## **ALI Board Minutes September 21, 2005**

Location: Indiana University Libraries, Ruth Lilly Auxiliary Library Facility

Present: Janet Brewer, Kathryn Carpenter, Susan Catt, William Darr, Janet Fore (recording) Arthur Hafner, Lynn Hufford, David Lewis, Susan Mannan, Lewis Miller, James Mullins, Mary Persyn, Robert Roethemeyer, Robert Slayton, Pat Steele, Judith Violette (Chair) and Jennifer Younger.

Minutes from the Board meeting of July 27, 2005, were revised. Jennifer Younger moved to approve and Jim Mullins seconded the motion. The minutes were approved as corrected.

### **Treasurer's report—Mary Persyn**

Mary handed out copies of the Treasurer's report which reflected the EBSCO database payment pass through of \$550,893.00 and additional \$2,175.00 EBSCO billing for Hanover and total expenditures to date of \$1,819.90.

The Treasurer also presented a draft Reserve Fund Policy. David Lewis moved and Jennifer Younger seconded and the Board approved the draft policy as distributed.

Mary next presented a draft Policy for Approving Contracts. Additional wording of "and budgeted program expenses" for programs and task forces was added. The Board should consider individual program/task force budgets for next year. It was moved, seconded and approved as amended. Mary will add to the policy notebook and ask that it be added to the web site.

Janet will begin developing an archive of documents including contracts, renewals and copies of documents on the web site.

### **Resource Sharing Task Force—Judie Violette**

All libraries except medical libraries are participating in the "in person borrowing" program. A new brochure and new cards are almost ready. 5,000 brochures and cards will cost \$856. Arthur Hafner suggested adding 6-8 lines for the next brochure that includes the web site address and descriptive information about the consortium with the four principles from the summary mission statement. Judie thinks the URL can be added to the current brochure before production.

Every library is participating in the "no charge ILL" program.

### **Direct Request Task Force—Robert Roethemeyer**

The Task Force has had two meetings and would like a few more "non-Illiad" libraries to participate in the pilot project for Direct Request for books. The workshop on October 20

will be in two parts. The first part will be for Illiad libraries, the second part for non-Illiad libraries, and will include a general meeting for the “big picture” which will articulate the differences in the process between the two groups. Lunch will be served. Two people from each institution will be invited—one should be a person familiar with the daily process and the other the director of the library or director of the resource sharing services. Costs for the workshop will be \$500 + lunch for 34-35. The workshop will be at INCOLSA.

Discussion followed about the effect of upgrading Wheels services so that all pilot libraries would have five days per week service. The cost would be \$500-600 per extra day of Wheels, potentially as little as \$2,800 to for the libraries in the pilot who are now receiving less than five days per week. One option would be to use the ALI Reserve Fund. Another would be to consult INCOLSA about funding.

OCLC is currently processing the symbol flip, developing the “views” and ramping up for Direct Request, all as part of the IndianaCat project.

Jennifer will set up a listserv for the Task Force and pilot libraries.

#### **Licensing Task Force—Lewis Miller and Lynn Hufford**

The ACS renewal is complete and libraries should see bills next week. There are 34 participants in the web only and 28-29 participants in the archives portion. 20 libraries were interested in subscribing to “Chemical & Engineering News”, and the cost will be \$275 per year. Payment needs to be received by November.

August 22, the Task Force met with three vendors on the topic of acting as subscription agents for electronic journals. Tom Kirk and Gay Donnelly are charting the information from the vendors and Lewis will come back to the Board with a report and proposal. They hope to have some movement forward by next spring.

The pilot project that Lynn is coordinating does not yet have a specific proposal but the Task Force is getting responses for 17 products, seven of which are lower interest.

After lunch, the Board toured the Auxiliary Library Facility.

#### **Storage Task Force—Pat Steele**

A draft proposal for a second module, or ALF2 will come out electronically and the Board will discuss at the next meeting.

#### **Distance Education/Off Campus Library Services Task Force—Susan Mannan**

The new Task Force met September 12. A copy of the minutes with the proposed projects was distributed. This task force is following up on a report from an IHETs task force and has agreed to use the ACRL guidelines as their guide for services and the concept of

“equitable access.” They are working on defining the population for “distance education.” The Task Force will focus on the first category of more traditional distance education students, “Students taking only distance education courses” and agreed that equity does not imply “equal” access to all services. They will begin by working on a survey to gather information about “which library services have remote access” rather than “what are services for distance students.”

**Public Relations Task Force—Kathryn Carpenter and Arthur Hafner**

Kathryn and Arthur are working on a template for PR news releases, a consortium logo, and a philosophy and strategy plan. They hope to have some things to send out for us to see and react to before the next Board meeting.

**Collection Analysis—Judie Violette**

Some institutions are subscribing to this OCLC product. Judie got a quote and sent it out “as is.” As an ALI project, it probably falls lower in priority order than the Resource Sharing Projects.

Next ALI Board meeting agenda item: INSPIRE. Barbara Maxwell will be invited.

The meeting adjourned at 2:22 p.m.