

DRAFT ONLY

**ALI Board Meeting Minutes
August 7, 2007
IUPUI Library**

Present: Judi Violette, John Stachacz, David Lewis, Robert Slayton, Robert Roethemeyer, Mary Persyn, Trisha Shively, Daniel Howell, Arthur Hafner, Janet Fore, Carolyn Walters (for Pat Steele), Susan Mannan, James Mullins(Chair), Bill Darr, Jennifer Younger (via conference call)

Call to Order:

James Mullins gaveled the meeting to order at 10:00 a.m.

Approval of Agenda:

There were no additions to the published agenda

Approval of Minutes:

John Stachacz. moved and Daniel Howell seconded the approval of the minutes for the April 10, 2007 and the May 10, 2007 meetings. The minutes were approved unanimously.

Treasurer's Report:

Mary Persyn presented ALI's Financial Statement dated June 30, 2007. [See attachment #1] In addition to the Treasurer's Report, Mary reported that there were still four institutions that have not made their payments for their share of the Ebsco databases; and that one of the campuses of Davenport University and made an informal inquiry about the necessary steps to withdraw their membership from ALI.

After a brief discussion Mary Persyn moved and Robert Roethemeyer seconded a motion that INCOLSA continue to serve as ALI's fiscal agent. The motion was approved unanimously.

Members Meeting Review:

Arthur Hafner created, distributed and tabulated a survey instrument that was used to evaluate the May 10, 2007 ALI Members Meeting. [See Attachment #2 for complete documents]

It appears that the 9:30 a.m. start time and the cool rooms were the two areas of the most pertinent negatives. Art presented a check list for successful meetings [See attachment #3] for us to consider for future meetings. Arthur suggested that we use more advertising, and advertise further in advance to boost attendance and interest. Mary Perysn advised she had reserved rooms, etc. with IWU for Thursday, May 8, 2008. After a discussion about time zones and driving distances it was the consensus to have registration and coffee from 9:30 a.m. until 10:00 a.m. with the meeting starting at 10:00 a.m.

Volunteers for the May 8, 2008 meeting are:

Location, Food and Logistics Mary Perysn, Susan Mannan
Audio Visual needs: Melody (Jennifer Younger's Assistant)

Program and Evaluation Committee: David Lewis, Arthur Hafner, Janet Fore

James Mullins asked that we bring a list of suggested speakers for the Board's consideration at the October ALI meeting.

Mary Perysn will send an email to the ALI membership alerting them to the date of next year's membership meeting.

Strategic Planning

The draft of the "Strategic Plan – Academic Libraries of Indiana (ALI) with Action Items, 2007-2012" [see attachment #4 for the full text of the document] was brought to the floor.

At this point, David Lewis moved and Mary Persyn to accept the draft of the Strategic Plan and to accept the report's "numbers and letter" but to forego acceptance of the bullet points at this time. The motion was approved unanimously.

The group then focused attention to ALI's web page's nomenclature. It was suggested that the term "Directors" be changed to "Board of Directors", that we include a history of ALI [with Judi responsible for the writing], and that we should include a definition and description of ALI on the web page.

The group then began examining parts of the Strategic Plan document.

Section 2

Part b

Is Indiana ready for a pilot program to explore the use of WorldCat?
Would such a project meet the standards of a LSTA grant proposal? How do we identify the issues? Would the State Library be able to assist Indiana's smaller public libraries?

Section 2

Part c

Robert Roethemeyer reported that workshops designed to communicate and educate library staff members on new interlibrary loan equipment, procedures and processes were held in June. [See attachment #5] A Resource Sharing Conference will be held on August 29, 2007. [See attachment #6] It is already over scribed.

The current goal is for three day a week delivery service to Indiana libraries, with the ultimate goal being five day a week delivery service. Robert Roethemeyer is encouraged with the continuation of existing progress in increasing the number of weekly delivery days.

Robert Roethemeyer urged that we monitor the roll out of InFo Express as problems have been reported.

Section 2

Part a

Robert Roethemeyer stressed the need for Indiana libraries to complete the clean-up of their serials records. Accurate records will be needed for the ultimate finding tool for serial holdings of Indiana libraries. It is recognized that this process is a “short term pain for a long term gain” proposition. Two questions surfaced: (1) do we need workshops and/or training for staff, and (2) do we need raise the awareness of library directors about the positive impact of this goal. Would an email to Indiana library directors from Robert Roethemeyer increase participation?

Section 2

Part g

Robert Roethemeyer reports that the “Indiana Light Archive” project is moving forward

Section 1

Part a

The licensing committee has been meeting to identify and select and contract with a provider/vendor to identify, negotiate, license, and manage subscriptions to or acquisition of electronic resources. The committee is looking to go beyond just databases to explore and promote increased opportunities to license or acquire electronic resources

Section 1

Part b

ALI should explore ways to collaborate with the Indiana State Library and others to maximize the number of digital collections. This will include: (1) The identification of items already digitized by academic libraries and their inclusion in the Indiana Memory federated searching system; (2) Consultation with academic libraries on the priorities for digitization projects and funding for these priorities, and; (3)

Consultation on the most effective use of the assets of academic libraries in support of the Indiana Memory Project.

Section 3

This section raised a number of questions. How can ALI members collaborate to facilitate distance learning? How do statewide initiatives affect libraries? Will ALI libraries be affected by “partnership courses”? Should this be a priority? What are the dollar issues? Does this present an opportunity to explore cooperative reference services?

Section 3

Part a

The topic of information literacy and ALI was introduced. It became apparent that it would be good to know what is currently being done by ALI members.

Chair Mullins asked John Stachacz to head a taskforce with a charge of assessing the role of ALI in the promoting of information literacy and student learning. The task force will also examine Section 3, parts b, c, and d. [b. Supporting activities and projects that improve the teaching and learning of information literacy skills; c. Sharing the methods and means to measure student achievement to determine what teaching and learning practices are most effective; and d. Supporting activities and projects that enhance library services to distance and off campus learners.

Section 3

Part f

A brief discussion centered on the concept of repurposing of personnel and space in ALI libraries. A suggestion was made that this could be a potential topic [space utilization, new functions in existing space and the reallocation of space] for the May 2008 meeting.

Section 4

The question of do we need a standing committee to deal with professional development and educational opportunities for ALI members was raised. The consensus seems to be that there is a need for professional development amongst ALI members. There would be a need to coordinate with other organizations to avoid overlap with other organizations within the State. Is there a need to broaden the scope of offered workshop to include more opportunities for staff members?

The ALI calendar could be an excellent vehicle to alert membership of non ALI programs and workshops, etc.

It was observed that solid educational programming would help to develop a sense of community within ALI.

Section 5

It was discussed that a Wikipedia entry for ALI could be created after Judi Violette creates a history of ALI for the ALI web site

Part c

It was concluded that it would be good to invite Marilyn Irwin who along with Susan Mannan could discuss the role of the Indiana Library Federation and ALI as we face a changing landscape on the Indiana library scene.

Database Licensing

Daniel Howell led a discussion about the Academic Source Premiere initiative. As of August 7, 2007, 14 libraries have not paid their fees. Two libraries have contacted Dan to indicate that they might not participate, one library has made a partial payment, and one has told Dan that they do not have the necessary resources. [See attachment #7 for fee allocation model]

An excess levy of \$11,355 was budgeted to cover unanticipated shortfalls. Payment to Academic Source Premiere, from ALI, will be made in four installments.

Judi Violette suggested that we need to publicize ALI contribution that provides benefit to all of the libraries and citizens of Indiana.

Daniel Howell presented the “Summary of the Review of Responses to ALI RFI for Services related to Electronic Resources: Identification, Negotiation, Licensing and Related services” [see attachment #8]

The attachment spells out the timeline, key criteria and the pros and cons for each potential vendor. Seven organizations received copies of the RFI. Several chose not to respond, and one did not meet the deadline for the response.

The next step is for the committee to set up face-to-face meetings with two or three potential vendors. The committee’s recommendation in order of initial ranking is #1 SOLINET, #2 SCELIC, and #3 OHIONET

This is new territory for the libraries of ALI venturing outside of our traditional borders. A good faith effort was made with all potential vendors with a list of specifications and a level playing field for all.

ALI has gone beyond what volunteers can do with database owners and we need to enlist a vendor with clout. We will be hiring the vendor to serve as our agent.

The committee is proposing that contracts be signed for three years, with annual reviews and will include an opt-out clause.

Formal responses will not be given to those no longer being considered.

David Lewis moved and Carolyn Walters seconded the motion authorizing the committee to continue their negotiations with the three finalists. The motion carried with one abstention.

Mary Perysn then moved and Art Hafner seconded the motion authorizing payment for overnight lodging and meals for the committee during the negotiations.

There was a round of applause for Dan and his committee.

Resource Sharing

Robert Roethemeyer reported that the June 5th and 6th Resource Sharing workshops attracted a number of interested participants. 25 students were trained by Collette Mak from INCOLSA and Stephanie Spires trained 32 individuals about Odyssey. The goal was to train smaller libraries how to mirror those services being offered at larger libraries. Robert was pleased with the good response. There were a lot of questions and answers. There were others who are interested in learning about these new resource sharing initiatives but could not attend. Robert Roethemeyer suggested that it may be possible to set up an electronic meeting with Stephanie Spires.

Upcoming

The Resource Sharing Conference is scheduled at Ball State University on August 29, 2007. [See previously mentioned attachment] At this time there are 87 individuals signed up. Arthur thought it may be possible to put the program on a video on demand streaming video.

Indiana Light

Judi Violette reported that the Indiana Light Archives for Government Documents Planning Groups plans on having signing ceremony for the memorandum of understanding on September 14, 2007. It is hoped that a party to celebrate this accomplishment can be held on December 11, 2007.

Remote Storage

Carolyn Walters reported that plans for a second, and possibly a third remote storage tower on the campus of Indiana University was moving forward and that a public announcement might be made soon.

Adjournment

The meeting adjourned at 3:11 p.m.