

ALI Board Minutes November 29, 2005 -- Draft

Present: Janet Brewer, Nigel Butterwick (for Jennifer Younger) Kathryn Carpenter (by phone) Susan Catt, William Darr, Janet Fore (recording,) Arthur Hafner, Lynn Hufford, David Lewis, Susan Mannan, Lewis Miller, James Mullins, Mary Persyn, Robert Roethemeyer, Robert Slayton, Pat Steele, and Judith Violette,

1. Minutes from September 21, 2005. Changes—Correction to Kathryn Carpenter's name. There were no other corrections and the minutes stand approved as amended.

2. Agenda addition: Treasurer's report

Pat Steele moved we approved the report and Jim Mullins seconded. The report was approved.

3. Strategic Planning in INCOLSA.

Jim described the planning day he attended. There was a discussion of the budget allocation process, the reserve that is in place for a "wind down" in case of no funding, and the state allocation process. Additional discussion of moving to a governance model of an elected board and from that board would be drawn an executive committee. However, this change would require a change in statute.

There has been a "leadership group" appointed for a second planning meeting which will consist of representatives from INCOLSA, ALI (Jim & Judie), the State Library, IVAN, and ILF. This group will meet just after Midwinter. Sally will call the meeting and the focus will be to first define the missions of the various groups. The consultant suggested this approach so that we are not stumbling over each other regarding funding and grants and to support each other. This new leadership group proposed by the consultant is not a new model of governance but for collaboration.

The consultant is writing the strategic plan for INCOLSA based on the outcomes of the planning day. From the environmental scan, the top priority is WHEELS and reference and cataloging services were low priorities. The strategic plan will go to the Executive Committee the first week in December, out for public reaction during January through March and for a Board vote in April. The consultant urged INCOLSA to be more aware of what other networks are doing not just for budget and staff comparisons, but for ideas of services that might be offered.

At the next ALI Board meeting we will take a look at the INCOLSA strategic plan for discussion and reaction.

4. Membership question—Judie Violette

Judie has received an inquiry from two libraries about joining ALI. The Board reviewed the membership criteria—(1) must be accredited by North Central or similar accrediting organization, (2) must be not for profit and (3) must be in Indiana. The two libraries interested in membership are Trinity Seminary, which is in the process of accreditation and Davenport University at South Bend. Judie will follow up with them.

5. Brochures—please send any extra brochures to Judie.

6. Resources Sharing—Robert Roethemeyer

INCat is up. The views were set up by a sub group of the task force. How the task force will carry on with this project is on the table and not yet decided. The views are 9 regions, plus types of libraries (academic, government, health, law, etc.) Within a year regional views will be possible, which will impact Wheels delivery. Also coming in a year libraries will be able to set up private views within the library. They will be able to select by name, a group of libraries.

The Direct Request pilot will send out requests to the pilot libraries first, then preferred groups that your library borrows from, then wider WorldCat requests either through ILLiad or OCLC Resources Sharing. ALI sees this pilot as a “proof of concept” to possibly go ALI-wide. INCOLSA sees this pilot as a “proof of concept” to go state-wide.

The goal of the project is to improve throughput time from requestor to borrowed item in hand. Pilot will start mid-February to mid-April, depending on IU symbol flip. Robert contacted INCOLSA to cover the approximate \$1,000 for pilot libraries that are not now 5 day Wheels delivery sites to get 5 day service. And Michael felt they should work within the existing contract.

Davis Lewis suggested that ALI fund the additional days for the pilot through the end of the semester from the contingency/reserve fund. Pat seconded the motion and the Board approved.

7. Database Licenses—Lynn Hufford & Lewis Miller

Lynn presented the report of the experiment for a licensing office. They examined 17 databases and surveyed libraries for possible interest. At the end of the negotiations, there were only two products for which licenses were negotiated, CommMass Media Complete and Historic New York Times. Throughout this pilot, IU spent approximately \$10,000, mostly for Laurie’s time. The conclusion is that the best service that the office provides is for coordination of activities. Lynn spent most of his time dealing with vendors and campus visits from approximately ten vendors. He suggests either IUPUI or Ball State might be a logical location for this support for next year.

Lewis Miller said the committee will review the \$10,000 investment and that only two deals out of 17 databases of interest may mean that there aren’t that many more deals out there. The report of the pilot will go to the database Task Force for review at the January Board meeting.

8. Distance Education/Off Campus Library Services Task Force—Susan Mannan

Susan presented the draft survey the Task Force is working on. At the next Board meeting they may have a draft survey for faculty and by spring, they hope to have some concrete progress. The first survey will go to library directors. Lewis indicated that the

INSPIRE committee is looking at market segments and this data would be very important because distance students are a large user group for INSPIRE.

The Board approved sending out the survey to directors.

9. Public Relations—Arthur Hafner and Kathryn Carpenter

The new text of the web site was handed out and reviewed. The developmental site is still at dwhartwig.iweb.bsu.edu/myweek3/ali/index.html. Some of the long text can be moved to other sections indicated by the links on the left of the screen.

Additional ideas and items suggested for the site: a newsletter from ALI with authors from the Task Forces as they make progress. The audience: people outside the community, user community must see some sort of applicability, e.g., “this is good because I can do ____.” There is also an internal community of sharing what various libraries are doing and what is possible in services. Other consortia offer services from their web sites. Job openings—link to the institution’s listing.

As an example, Ball State insider newsletter’s intended audience is administrators and it’s all about the library’s role in delivering service, not about the service itself.

Another suggestion was a Blog for ALI librarians to discuss issues. Arthur will investigate blogs. He also asked who has newsletters with archives posted. We should all think about newsletter copy for ALI initiatives. He hopes that the Board will do a little homework, review the text, provide input on the site, tagline (condensed mission statement) and pictures. Is there a mailing address for this organization? The Business Address is INCOLSA.

Arthur will work on additional items and move the site to BSU and work on migration from Earlham.

ISLAC has developed a proposal (attached) for a 1.5 year study from the Indiana Business Research Center to the Indiana State Library for a Study of the Economic Impact of Indiana’s Libraries. Discussion of this will be on the next meeting’s agenda.

Next meeting, January 31, possibly in South Bend.

May meeting: Mary Persyn has the contract to sign with Indiana Wesleyan. The meeting will be 9 a.m.-3 p.m. May 4, 2006.

Meeting adjourned at 2:55 p.m.