

ALI Board Minutes July 27, 2005 -- Draft

Present: Judith Violette, David Lewis, Arthur Hafner, Mary Persyn, James Mullins, Jennifer Younger, Janet Fore (recording,) Pat Steele, Susan Mannan, Suzanne Thorin, Lewis Miller, Susan Catt, Robert Roethemeyer, Janet Brewer

Absent: William Darr, Kate Carpenter, Bob Slayton

Minutes from the Board meeting of May 12, 2005, revised per suggestions posted via e-mail were distributed and Jennifer Younger moved and Susan Mannan seconded the motion that they be approved. Approved as corrected.

Proposed meeting dates for the coming year: September 21, November 29, 2005, January 31, March 28, April 25, 2006, were approved by all present.

Treasurer's report—Mary Persyn

Mary Persyn handed out copies of the Memo of Understanding with INCOLSA. Jennifer Younger moved the memo be adopted, Robert Roethemeyer seconded. Suzanne Thorin proposed a friendly amendment to include the option to investigate alternative agents next year. The memo with amendment was approved.

Mary discussed having an audit. Having the audit the same time as PALNI would make it convenient. Suzanne moved to approve having an audit, Jennifer seconded the motion and the Board approved.

Discussion followed on how to develop a Reserve Policy for projects or anything approved by the Board or for operating expenses should current annual expenses exceed the current membership contributions. There is a "close out" clause in Article 4 of the Articles of Incorporation that would guide the distribution of assets on dissolution. Mary will bring a draft Reserve Policy to the next meeting for the Board to review.

The fourth item from the treasurer was a question about who approves, recognizes or executes all contracts and where does this appear in the By-Laws? Should there be wording to the effect that the Chair approves all contacts under X amount of money or does the Board approve such contracts by their being "read into the minutes" as part of the official record? This issue arose over who signs contracts for arrangements for the annual meeting. The Board agreed that we need to indicate in the minutes that the "Treasurer will sign the contract."

To accommodate these procedures, Mary will draft a policy on contracts and incorporate what Lewis and Lynn are working on for license contracts. This will go into the policies and procedures manual already begun by the Nominating Committee. Mary reminded us that INCOLSA needs a copy of all contracts and one goes to the secretary.

Storage Facility—Suzanne Thorin

The situation is bleak at IU regarding funding for the second module. The first one will be full next year. ALI could consider going to Lilly with a proposal for funding (we would need \$5 million or \$2 per volume to build.)

The September Board meeting will be at Bloomington to visit the storage facility. The Board needs to address how it would be used by members, what and how much we would store and the cost to store per volume. Some suggestions for obvious storage candidates would result from the Government Documents Project and JSTOR journals, big sets, etc. We would not all want to store the same thing.

We need to develop broad “principles” of what we can deliver to be able to “repurpose” libraries and create more vibrant library spaces. Statements that resonate in the public relations/political message, including a description of the economic model and our commitment to cooperative storage. For example principles developed for IU already would need to be altered for ALI, such as “If an item is needed 3-5 times per year, it should be on your shelves.”

David Lewis suggested that we need a group to work on a proposal to submit for funding from the Lilly endowment. Arthur Hafner will suggest someone from Ball State, Pat Steele, Jennifer Younger and Jim Mullins and possibly a private college representative will work on a draft to bring back at the September meeting to develop strategies, vision, principles and data.

Resource Sharing & Web Tools Task Force Report—Robert Roethemeyer

The two task forces will merge. Implementation of the statewide access to WorldCat is moving forward and should be available in September. Individual arrangements regarding institutional subscription is being coordinated by Collette Mak. The public group views are being developed—first a state view, then typically regions and type of library groups. The regions will be similar to INCOLSA regions and generally have a major university and a major public library in each region. There will also be regional views that cross state lines such as in the Louisville area. There will also be “private views” with special rights for the affiliated group such as ALI. OCLC is putting the “views” into place through Sept, Oct, and Nov. and “growing” the holdings through the fall. This will involve adding holdings for libraries that have not had them, and symbol flips, etc. The process of getting holdings in at the beginning is funded, but maintenance is not part of the grant. Direct borrowing within the private views will become possible in 2006.

In order to support and implement direct borrowing and further resource sharing through this tool, the board suggested that directors need a better understanding of the Administrative Module of WorldCat. This task force will define and plan a pilot and develop a fall workshop for directors and ILL people to participate in the pilot. Judy

Violette will send a message via Robert regarding this pilot project, inviting participants. We may offer a wider workshop based on the pilot for the membership meeting.

Judy is getting a quote for ALI for OCLC Collection Analysis product.

Digital Infrastructure Group—David Lewis

This task force has not met and has been letting the State Library take the lead on digital projects. The State Library has the LSTA grant process and academic libraries did well in the application process. About two thirds of the proposals that came in were from academic libraries. In order to better understand the ALI-wide infrastructure, we may want to survey members as to content management capacity, e.g., PALNI has a Content DM contract and many of the academic libraries have some capacity.

David suggested that we may want to discontinue this task force for now and refocus at a later time. He will continue to represent us at the State Library Digital Summit Group.

David is also representing ALI at the upcoming Economic Summit that Wendy Phillips is pulling together.

Public Relations Task Force—Judy Violette

Judy suggested that we create a PR Task Force that Kate Carpenter and Arthur Hafner will Co-Chair. They will develop a template for news announcements, announcements re ALI to ACRL, and a standardized logo. This Task Force will also coordinate the design and maintenance of the web site.

New Web Development Site—Arthur Hafner

Arthur demonstrated the developmental site located at Ball State where we can develop some ideas and test them. ALI libraries may want to add some sort of statement that they are a “charter or founding member of ALI.” Please send a story about and a picture of your library to him for inclusion at this test site. We will look at the next stage in the development of the web site at the next meeting. There will be a survey out soon asking for suggestions and input for development of the site.

Database Licenses Task Force – Lewis Miller

The Task Force is staying active and met at the end of May with Lynn Hufford about the several databases and vendors that Lynn will work with. 34 members responded to the survey. The approximately timeline will be Mid August getting quotes from vendors, end of August for campuses to respond to vendor proposals, by September 26, a final quote and end of September licenses signed and sent to INCOLSA, payment to INCOLSA and paid invoice by the end of October. They will report at the November Board meeting.

August 22 the Task Force will meet with three vendors in an exploratory meeting about a role as a subscription agent for online subscriptions for consortium purchases/licenses. Vendors don't have a lot of experience working with consortia yet.

We received the ACS renewal quote last week. The Archives price will not go up, and there is an approximate 6% increase in web only. In about a week, Lewis will send out the quote. ACS added another journal to the package.

Distance Education/Off Campus Library Services Task Force—Susan Mannan

Susan Mannan shared the proposed charge presented at the last Board meeting. The Task Force will be in an exploratory phase with something to report to the Board at the November meeting. They hope to have an idea to present at the Membership meeting. (link to task force membership list.)

Indiana Learning Portal—Jennifer Younger

Jennifer attended the meeting in July and Dave King from IHETS got a grant of \$1.2 million for hardware and software and training support that requires 39K matching from participants. No funds are being requested from ALI. They are developing a "value proposition" for the IHETS Board.

INCOLSA Strategic Planning—Jim Mullins

Jim will be on the INCOLSA strategic planning committee. As contributors to the strategic planning process ALI needs to think about what our needs are and what we can do to support working together. We represent significant resources statewide and must support a collaborative rather than competitive relationship. Jim will e-mail asking for issues in strategic planning that ALI thinks is important. A meeting will be coming up soon.

The Membership Meeting date was set for May 4, 2006.

September Board meeting will be at Bloomington.

November Board meeting will include Barbara Maxwell.

The meeting adjourned at 3 p.m.